

TE RONGOPAI MARAE ANNUAL GENERAL MEETING

SUNDAY 13 JULY 2008, 10.45AM

AT TE RONGOPAI, LAVENHAM ROAD, WAITUHI, GISBORNE

AGENDA:

1. Minutes of AGM 01 July 2007
2. Matters Arising
3. Reports - Rongopal Marae Committee Chairperson, Trustees' & Awapuni B2B
4. Annual Plan
5. Auditor's Report
6. Appointment of Auditor
7. Election of Officers
8. Trustee Replacements & Roles and Responsibilities
9. Other/General Business

Mihimihi:

Sydney Smiler welcomed the whanau and paid respects to those who had passed on recently - Aunty Lillian Williams, Caesar Pere and his son Canning Pere.

Karakia: Puke Peawini

Apologies: Tio Rauna, Robyn Rauna, Rewi Joyce, Teowaina Ihimaera

Moved Albert Horsfall/Puke Peawini

THAT apologies be accepted. CARRIED

1. Minutes of AGM 01 July 2007

Moved Bill Ruru/Puke Peawini

THAT the minutes of the last Annual General Meeting dated 01 July 2007 be accepted as a true and accurate record. CARRIED

2. Matters Arising

There was discussion about Awapuni B2B and the administration that the Marae would provide to the Incorporation. All Awapuni B2B Trustees have agreed that all of its income should be directed to Te Rongopai Marae. The Marae whanau agreed to this subject to Awapuni B2B making all tax payments before the remainder is to be gifted to Te Rongopai Marae. Awapuni B2B will be having an Annual General Meeting in 2009 and the appropriate resolutions will be made at this hui.

3. Reports

Rongopal Marae Chairperson's Report

The Marae Committee Chairperson Puke Peawini gave a verbal report. He spoke of his appreciation to all the whanau who came to the Marae to help with tangihanga at the Marae, to those at the back for keeping the home fires burning and to those on the paepae, particularly, those from Takitimu and Pakowhai Marae who came to support Rongopai. School visits and other functions held at the Marae have gone well. The Marae is functioning well.

Moved Albert Horsfall/Bill Ruru

THAT the Marae Committee Chairman's report be accepted. CARRIED

Trustees' Report

Albert Horsfall, Marae Trustee Chairperson gave a verbal report. He endorsed Puke Peawini's report commenting on the losses whanau have had. He mentioned the loss of Barney Whaitiri. Barney and Polly were instrumental in assisting with the raranga and tukutuku restoration work in the Wharepuni and were taking weaving classes at the Marae over the years. The Marae is looking forward to the return of Polly to the Marae some time in the future.

The overall development of Rongopai has prospered thanks to a number of whanau who have kept up the ongoing maintenance, improvements and further growth. Special thanks to those whanau who have consistently helped around the Marae and in particular Maru Chambers who has worked long hours. Maru will not take a

financial koha, so Albert has supplied him with koha in kind. Albert also thanked Robyn Rauna who assisted the Marae in copyright matters to do with the request by Penguin Books who wanted to use tipuna Wi Pere's portrait. (Refer: Correspondence tabled by Duncan Cotterill dated 27.05.08)

Moved Albert Horsfall/Bill Ruru

THAT subject to the availability of Marae reserves Rongopai Marae pay Robyn in lieu of services.

In future, access to the portrait of Wi Pere and all other Marae images and taonga will be protected and managed through an agreement we have had drafted by Duncan Cotterill. This will prevent unauthorised access.

Moved Puke Peawini/Bill Ruru

THAT the Marae Trustee Chairman's report be accepted. CARRIED

4. Annual Plan

Bill Ruru tabled the Te Rongopai Marae Annual Plan for 2008/09. Whanau thanked Bill and Robyn for the Annual Plan.

Moved Albert Horsfall/Jo Ihimaera

THAT the Marae Annual Plan be adopted (with additions). CARRIED

Developments mentioned in the plan:

- Dining room upgrade — Lighting, tables with wheels to be developed through New Zealand Farm Tools Ltd (quote only);
- Ongoing maintenance that arise during the year;
- Hirers instruction schedules;
- Payments to be made in advance;
- New hireage review to be done.
- An application to Lottery Marae Heritage & Facilities Fund had been made for \$20,000.00. If successful Rongopai Marae must have at least \$10,000 in their bank account and the Lottery Grant will pay \$2 dollars for our \$1 dollar.

It was noted that Bill Ruru is charged with Marae Hireage. All calls go to Bill. This avoids confusion for Hirers' when working with different people.

5. Auditor's Report

Our Treasurer Bill tabled the Auditor's Report.

Moved Alberft Horsfall/Jo Ihimaera

THAT the Auditor's report be accepted. CARRIED

Our accountant has now drawn our attention to the use of petrol vouchers. Because Rongopai can claim GST on petrol vouchers, it is a good idea for whanau who receive petrol vouchers in lieu of work etc for the Marae that they save their receipts and hand these into Bill.

Rongopai has done very well:

- Security is good
- WI Pere Trust continues to pay \$5000 for insurance which is a big help for Rongopai.
- Rongopai is not in debt. It has a bank balance of \$14,000.00
- Received a Lottery Community (Regional) grant of \$5,000 for crockery/cutlery replacement.

Albert thanked Bill for the excellent work he continues to do as our Treasurer and other work for the Marae.

Moved Albert Horsfall/Jo Ihimaera

THAT Bill as our Treasurer be paid a yearly honorarium of \$500.00 for his work. CARRIED

Moved Albert Horsfall/Puke Peawini

THAT all accounts for payment be paid and that the Treasurer's Report be accepted.
CARRIED

Moved Syd Smiler/Puke Peawini

THAT a letter of thanks be sent to Wi Pere Trust thanking them for their support of Rongopai Marae with payment of our insurance. CARRIED

6. Appointment of Auditor

Moved Albert Horsfall/Wai Chambers

THAT Roberts & Harper be appointed our auditors for the next financial year.
CARRIED

7. Election of Officers

Marae Committee officers' consist of a Chairperson, Treasurer, Secretary, plus members of the Rongopai Marae Committee.

Moved Bill Ruru/Albert Horsfall

THAT there be a Te Rongopai Marae Committee Executive. CARRIED

I Chairperson

Moved Albert Horsfall/Bill Ruru

THAT Pukepuke Peawini be appointed Chairperson. CARRIED

II Secretary

Moved Albert Horsfall/Bill Ruru

THAT Robyn Rauna be appointed Secretary. CARRIED

III Treasurer

Moved Jo Ihimaera/Albert Horsfall

THAT Bill Ruru be appointed Treasurer. CARRIED

IV Other Executive Members:

Moved Bill Ruru/Jo Ihimaera

THAT Sydney Smiler be appointed to the Marae Executive. CARRIED

Moved Bill Ruru/George Horsfall

THAT Albert Horsfall be appointed to the Marae Executive. CARRIED

Moved Albert Horsfall/Jo Ihimaera

THAT George Horsfall be appointed to the Marae Executive. CARRIED

Moved Albert Horsfall/Bill Ruru

THAT Maru Chambers be appointed to the Marae Executive. CARRIED

V External Officers

Moved Albert Horsfall/Jo Ihimaera

THAT Bill Ruru be appointed as Te Rongopai's representative on Mahaki Trust.

CARRIED

Moved Jo Ihimaera/Lois Horsfall

THAT George Horsfall & Puke Peawini be appointed to Te Whanau A Kai Trust.

CARRIED

Moved Pukepuke Peawini /Sydney Smiler

THAT Albert Horsfall, Bill Ruru & Robyn Rauna be appointed the representatives of the Te Whanau A Wi Pere claim.

CARRIED

8. Te Rongopai Marae Trustee Replacements & Roles & Responsibilities

There was reference to the Te Rongopai Marae Charter (clause XI) in that Marae Trustees have a lifetime appointment. Replacement Trustees are covered in Clause XI.

There was discussion about the representation of the whanau of Beau Pere, Mafeking Pere, Lillian Williams, Mana Pere, Caesar Pere and Turuki Pere (who are all deceased).

There was further discussion about:

- Pania Tamatea-Tuhaka and her whanau are now living in Australia, however, she remains a Trustee;
- Teina Mita and his whanau have also moved to Australia and Teina remains a Trustee;
- Jared Pere, Baden Pere's/(Mahanga Pere) son, is now living in Gisborne for the next 2 years' and he visited Albert and said that he was going to be the representative for his whanau. Jared would need to fill in the appropriate paper work and attend the 2009 Te Rongopai Marae AGM;
- The Marae whanau are keen to get a trustee representative from Charlie Pere's whanau; and
- Alan Haronga (Snr). He is no longer a trustee as he resigned several years ago through the Maori Land Court.

9. Other/General Business

Honours Board

Syd Smiler spoke of the Honours Board that is being carved by Matt Smiler. He asked the whanau whether or not they thought the Honours Board would be for those who have passed away and or, for the dead and the living. There was discussion but no decision was made. Mention was made of an application that had been made by the Marae to the Lottery Environment & Heritage fund to support us with this project.

Awapuni 2B2 Land

Albert spoke of an issue he and Robyn had been working on with the Poverty Bay Golf Club - that the Poverty Bay Golf Club had been using our land for the past 63 years without paying any lease monies or without having any lease agreement to use the land. Gordon Kelso, Registered Property Valuer's report indicated that the Club was using about 2 acres of Awapuni 2B2 whenua. Gordon will be doing an estimate of the leasing value from 1945 to current 2008.

Once that report has been completed Rongopai Trustees will approach the Poverty Bay Golf Club to discuss what can be done.

Albert noted that there is a registered right of way access on 2B2. He also mentioned the issue of Richards dumping concrete on Awapuni 2B2 which had now been resolved.

Bill and Albert met with Rhythm & Vines and learnt that Te Kuri A Tuatai Marae will host Camp Sites. There is a possibility that they will seek to use Awapuni 2B2 for parking.

Te Whanau A Kai Trust

George Horsfall gave a verbal report back on the progress of the Treaty Claims for Te Whanau A Kai. David Hawea and Keith Katipa are representatives on Te Pou A Haokai and on the Turanga Forum. They are not happy with the Offer made by OTS to settle Turanga Claims.

There was discussion about how the Turanga Claims Settlement will be distributed. It was suggested that the Settlement be divided amongst all the recognised Turanga Marae. George was to take our suggestions back to Whanau A Kai Trust. George felt he was not being let in on what was occurring with the Office of Treaty Settlements at times.

Wi Pere Whanau Claims Committee

Bill Ruru gave a report back. He reported similar outcomes to George. Bill also feels he is kept out of the Turanga Claims Negotiators loop by Mahaki and Ngariki Kaiputahi.

Marae Pamphlet

Bill Ruru tabled a pamphlet which had been prepared for Rongopai Marae. There was discussion about this.

Bill Ruru to organise the appointment of new Trustees on Te Rongopai Marae Trustees with completion of Maori Land Court papers.

Puke thanked the Kitchen (Lois and Wai) for the cup of tea they had prepared.

Karakia: Jo Ihimaera

Meeting ended 1.30 pm

Signed:

Pukepuke Peawini

Chairperson

1/08/08

E nga whanaunga o Wi Pere, tena koutou katoa.

Huri aku whakaaro ki oku whanaunga kua wehe ki te po ko Caesar, ko Lil me era atu o to matou whanau. Tenei te mihi aroha ki a ratou ma. Kati ra e hika.

I wanted to update you on developments at Rongopai Marae.

Success with Funding Applications

We have been successful with obtaining funding for the following things:

- *Lottery Community (Regional Committee) - \$5,000 for crockery, cutlery, bowls etc*

- *Lottery Environment & Heritage - \$3,712.50 for a memorial honours board for our war veterans*

We are awaiting the outcome of an application that we made to Lottery Marae Heritage & Facilities for \$20,000 for upgrading works required in the kitchen.

We have also made an application to the Community Organisations Grants Scheme for help with printing off our booklets that we want to make available to groups and organisations that use our facilities.

Refurbishment & Maintenance

Wharenui

We have restored the back and front wall panels of the Wharenui. All that is required now is to restore the side panels of the whare back to its original state with raupo and flax and while we would like to plan to do this mahi over the next year it will require substantial funds.

Kitchen & Dining Hall

We have completed exterior painting of the Dining Hall and have also cleaned the roof of the Dining Hall down using Marae reserves.

The top storey of the Dining Hall has been upgraded to comply with Gisborne District Council resource consent conditions and now we are able to sleep (50) people in this space.

Ablutions

Toilet block exterior painted also. The floors of the toilets have been tiled and all the showers have been upgraded.

Gas has been installed for cooking and heating of the showers.

Future Developments

We will be looking to refurbish the old kauta, the old dining room as an archival space. A lot of restoration work will be needed here.

We also want to tar seal the carpark at the back of the complex and replace the punga fence with a colour steel fence. We are also getting designs pulled together of a Marae logo.

Fundraising

We hosted the Turanga Kaumatua Programme on 20th May 2008 at Rongopai and there was a turn out of some (80) pakeke from the rohe. We provided them with morning tea and a roast pork lunch - it was a wonderful spread and allowed us to fundraise monies for our Marae of \$1,000. It was a great opportunity for the Marae

whanau to work together and manaaki our pakeke. There were comments from Turanga Health staff that over feeding our manuhiri was a little unhealthy but then we're not Te Whanau A Kai for nothing. We enjoyed having the programme at Rongopai and it allowed us to also present our draft Marae booklet to them. This booklet sets out key historical information about Rongopai and many of the pakeke were thrilled to receive this.

We need to continue fundraising for our Marae as there is a lot of work required to keep our Marae up to the high standard that we aspire to. If you have any ideas or suggestions about this please get in touch with us as we are always keen to scope ways for increasing Marae reserves.

One Idea We Have:

If you would like to make regular automatic payments or a one off contribution to the Marae you can do so by depositing koha to:

Rongopai Marae, Westpac, Gisborne Branch

Account Number: 03 0638 0445885 00

You should note your initials and surname in the references of the Marae's account and send us an email if you have set this up to our Treasurer - billruru@xtra.co.nz

We will acknowledge all koha at our Annual General Meeting

Intellectual Property

We recently obtained legal advice from Duncan & Cotterill Lawyers based in Wellington about access to Rongopai Marae and the use of Marae images for commercial purposes. They are specialists in intellectual property matters. From this we now have a contract that we can use with external groups and agencies which will maintain our ownership of the images based on certain conditions being met.

Erecting an Honours Board in the Whare Kai

We want to honour our war veterans and have started pulling together the names of all our whanau that served time. If you know of any whanau member that needs to be recorded on this honours board please contact us via Robyn Rauna at robyn@rrltd.co.nz. We have started compiling a list but do not want to miss any one out. This is an exciting project that we will keep you informed about as we plan to have an official unveiling at Rongopai on Anzac Day 2009.

Thanks to Maru Chambers and the efforts of our Marae Trustees and Marae Committee members. A lot of mahi goes on at Rongopai and it's attributed to your hard work and efforts.

As a Marae Committee we want to keep all our whanau informed about what's happening at Rongopai so if you have any thoughts or ideas don't hesitate to email your feedback through to:

- Robyn Rauna at robyn@rrltd.co.nz .

We will endeavour to post regular updates about what we're doing on www.mahaki.com/rongopai.htm

Mauriora ki a tatou

Albert Horsfall

RONGOPAI MARAE TRUST CHAIRMAN

Archived Marae Meetings:

Meeting Summary by Martin Baker:

Advertised : Gisborne Herald, 21 day's Prior Notice.

Meeting Held : Rongopai Marae Committee AGM.

Address : Lavenham Rd, Waituhi, Gisborne.

Date / Time : 03 September 2006, 10.00 am.

Key Points :

Puke Peawini : Remain as Marae Committee Chairman.

Bill Ruru : Remain as Treasurer.

Martin Baker : New Secretary.

Te Whanau Akai Trust Representatives : are Puke Peawini and George Horsfall.

Martin Baker and Albert Horsfall resigned.

Mahaki Representative : Bill Ruru to continue for a further 3 years as our representative.

Wi Pere Claimant Representatives : Martin Baker and Joe Pere, Bill Ruru assistant representative.

Wi Pere Claimant Team members : Puke Peawini, Rose Pere, Ian Ruru, Robyn Pere, George Horsfall.

Moved : Syd Smiler / Seconded : Albert Horsfall

Passed : Unanimous.

Against : None.